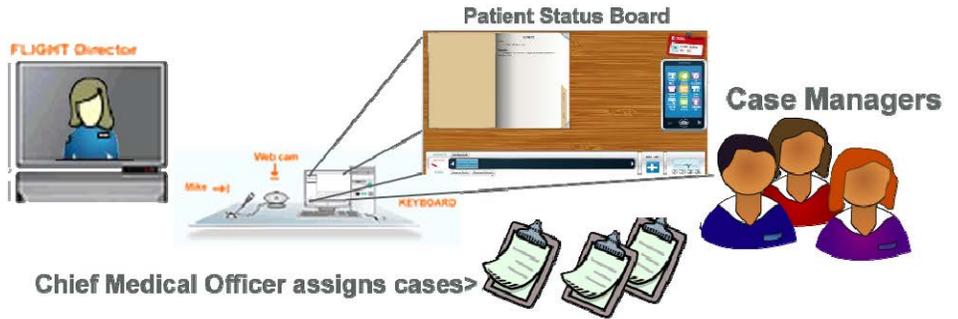


Case Managers choose a case from the waiting room. Case Manager fills in patient name on a new Patient Chart Form and presents the case to his/her team. Team discusses case.



Diagnostic Specialist Instructions:

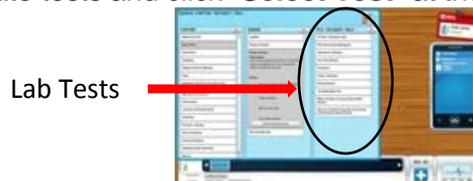
1. Patient names should appear on your list of cases (lower left). Click on the name to see the Patient Chart. You may need to flip to the correct page in the folder. Read the chart carefully.



2. Click on "Medi-Net" (lower right). In the left column, select the key **symptom**. Once selected, **diagnoses** will appear in the middle column.



3. Read through the various diagnoses and discuss them with your Case Manager and your team. Choose the best diagnosis and click "**Select Initial Diagnosis**" (button is directly below the diagnosis description).
4. **Write the Initial Diagnosis on the Patient Chart.** Be prepared to verbally summarize the important details. If necessary, write an alternative diagnosis on the Patient Chart and discuss this with the Med- Surg specialists.
5. Now, **order one or more lab tests.** Read through the various tests in the third column of *Medi-Net* and discuss them with your Case Manager and your team. Choose the appropriate tests and click "**Select Test**" at the bottom of that test description.



6. On the paper Patient Chart, **write the names of the test(s) that you have ordered. Sign and date it, and pass it back to your Case Manager.** *Note: If your Case Manager is really busy, update the Patient Status Board on the wall (if you are using one) before passing the Patient Chart to the Case Manager.*